

Job Advert - Closing date: 30th July 2022 (Re-advertisement)

Northern Hull Community Rainbow Gardens

Job Title: Operations Manager

Job Details

Salary: £12,513.60 p.a.

Hours: 16 hours per week, (Mon – Sat 8.45AM - 4.35PM, by arrangement)

Duration: 3 years, grant funded

Contract: Fixed Term

At the Rainbow Garden we are a charitable community garden organisation, assisting local and vulnerable individuals and their respective relatives, dependents and/or carers based in North Hull. We offer the opportunities for people of all ages to grow salads, herbs, and vegetables. We encourage all to contribute to this project; as well as gardening we hold various creative and crafting activities within the garden for children and their families, often in collaboration with other local groups.

This is a new opportunity due to increased funding. We are seeking to appoint an operations manager to assist our team in monitoring our activities and the strategic development of the organisation. You will report directly to the board and will work alongside the senior gardener who is responsible for managing the programme, community engagement, and maintaining the gardens.

The ideal candidate will be self-motivated, have good IT and communications skills, able to multi-task. With experience of writing funding bids, monitoring and evaluating existing projects and budgeting.

You will work from home and will be expected to attend weekly meetings, activities and events, at the gardens, when required.

The selection process will be by cv, letter, an on-site meet and greet visit, a short power point presentation on a pre given subject and interview.

You can find more information about the role via the Job Description and Person Specification.

For an informal chat about the position, please contact Brenda Elm, Senior Gardener, on 07862025831.

To apply for the position, please send a CV and covering letter outlining how you meet the requirements of the role by email

hullrainbowgarden@outlook.com

Ken Upshall - Trustee and Chair

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